

# The DigIn MOOC Handbook



## Digitalisation and Inclusive Education: Leaving no one behind in the digital era

Erasmus + Project, 2021-2023

AGREEMENT NUMBER – 2020-1-AT01-KA226-SCH-092523



## Introduction: The DigIn Project

“Digitalisation and inclusive education: Leaving no one behind in the digital age” (DigIn), a two-year project (2021-2023) funded by the European Union, involved one school, three universities, and two NGOs in four countries: Austria, Bosnia and Herzegovina, Italy, and North Macedonia.

During the COVID-19 crisis and its aftermath, teachers have had to adapt to new pedagogical environments, which has forced them to develop new pedagogical approaches and modes of delivery. This has been even more the case when it has come to teaching students with disabilities, as they have been (even more) excluded from digital education.

And this is where the DigIn project comes in.

The focus of the project was to strengthen teachers’ profiles. Because most teachers have not been trained, have not had sufficient guidance, and have lacked resources on how best to include students with disabilities in digital education, the DigIn project aimed to empower and professionalize teachers from various age groups and different school types in the fields of both digital education and inclusive education.

## Introduction: The DigIn MOOC

This MOOC was initiated within the Erasmus+ project "DigIn," coordinated by experts from the field of "digitalization" and "inclusion." It is aimed at teachers in primary and secondary education (grades 1-9), school assistants, guardians, and all others interested in inclusive education in the digital age.

Keeping in mind that digitalization and inclusive education offer both opportunities and challenges for various educational systems – for their personnel, teaching methods, and school development – this MOOC aims to initiate change processes in everyday school life.

In five modules, the MOOC provides insight into various topics, including universal design for learning and accessibility, usability, and assistive technologies. Furthermore, it provides teaching examples for how to use digital tools in the classroom, shows how to organize cooperative learning opportunities, and gives ideas for digital-inclusive instructional development.

This MOOC aims to strengthen teachers’ skills along with those of anyone interested in the field of inclusive digital education. We want to prepare them to teach students with disabilities in the digital age.



## How to register for the DigIn MOOC?

Below you will find a step-by-step instruction on how to register for the DigIn MOOC.

- **Step 1:** Please visit the site <https://imoox.at/mooc/> and click the button “Login/Register” in the upper right corner.

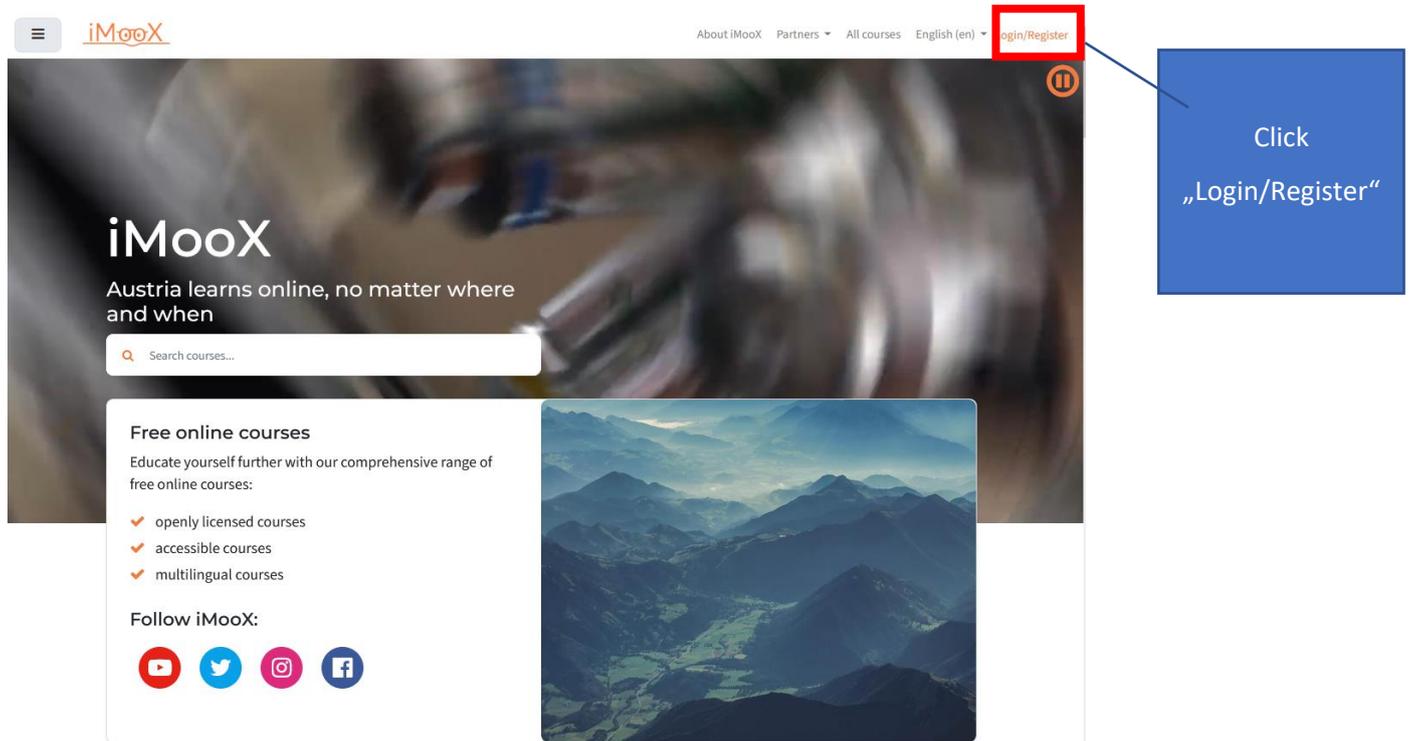


Figure 1: Click "Login/Register"

- **Step 2:** Create a new account by clicking on "Register now".

# iMooX

Log in with your credentials of your educational institution. You can find additional information about eduID [here](#).

Login with eduID

Or with E-Mail

Username / email

Password

[Forgotten your username or password?](#)

Log in

Remember username

Not registered yet?

**Register now!**

Click

„Register now!“

Figure 2: Click „Register now“

- **Step 3:** Agree to the consent form. The consent form is only available in German and English. Every second paragraph is in English. Read the consent form carefully and agree to it. Only with your consent – clicking the “I agree to the Benutzerrichtlinien” - you can move forward with the registration process.

Benutzerrichtlinien

Die\*Der Benutzer\*in der iMooX-Plattform stimmt nachfolgenden Benutzer\*innenrichtlinien in vollem Umfang zu.

**Conditions of Use**  
The iMooX platform user agrees to follow and comply with the following Conditions of Use.

**Geltungsbereich und Zuständigkeit**  
Diese Benutzerrichtlinien gelten für die durch die Technische Universität Graz (TU Graz) bereitgestellte Lehr- und Lernplattform iMooX und die damit zusammenhängende technische Infrastruktur und alle darin enthaltenen Inhalte, Materialien und Dienstleistungen (im Folgenden bezeichnet als die "iMooX-Plattform", die "Plattform" oder das "System"). Diese Richtlinien gelten unabhängig vom Ort des Zugangs. Sie entsprechen den gegenwärtigen gesetzlichen Vorgaben. Diese Benutzerrichtlinien unterstützen den verantwortungsvollen Umgang mit dem System und dessen Inhalten. Sie tragen zum Schutz der persönlichen Rechte bei. Die TU Graz ist für das System verantwortlich und zuständig für den technischen Support.

**Scope and Responsibility**  
These Conditions of Use apply to the iMooX teaching and learning platform provided by the Graz University of Technology (TU Graz), the related technical infrastructure, and all contents, materials, and services therein (collectively, the "iMooX platform", the "platform", or the "system"). These Conditions of Use apply regardless of the place from which the platform is accessed. They comply with current legal requirements. These Conditions of Use support for the responsible use of the system and its contents. They contribute to the protection of personal rights. The TU Graz is responsible for the system and its technical support.

**Zweck**  
Der Zweck von iMooX dient dem Einsatz zur Unterstützung der Verbreitung von Lehr- und Lerninhalten. Es ist jeder\*m Kursverantwortlichen freigestellt, im Rahmen der Möglichkeiten ihre bzw. seine Lehrinhalte digital anzubieten. Es können z.B. Lehrunterlagen in unterschiedlichsten Formaten zur Verfügung gestellt werden, Diskussionsforen betrieben, sowie weitere individuell erstellte Lehrmaterialien angeboten werden. Benutzer\*innen, mit entsprechender Zutrittslaubnis, können das Angebot ausschließlich für ihre Lernzwecke verwenden. Das iMooX-Angebot wurde unter Beachtung von Sorgfalt und anerkannter Regeln der Technik entwickelt.

**Purpose**  
The purpose of iMooX is to support the dissemination of teaching and learning content. Each responsible for the course is free to contribute his or her teaching content digitally. For example, teaching materials can be made available in various formats, discussion forums can be organised, and other individually-created teaching materials may be offered. Users who have the appropriate access authorization can use these contents exclusively for teaching and learning purposes. The iMooX content has been developed with care taken to ensure its accuracy and the state-of-the-art nature of the technology.

**Alteration of the Conditions of Use**  
The TU Graz reserves the right to alter its Conditions of Use. These alterations will be clearly marked in the text. The user is obligated to regularly refer to the Conditions of Use and be aware of them.

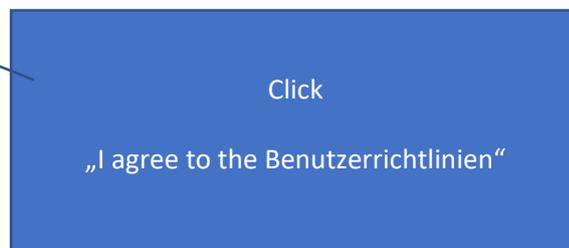
**Gerichtsstand für anwendbares Recht**  
Gerichtsstand ist Graz, es gilt österreichisches Recht.

**Jurisdiction for Applicable Law**  
Place of jurisdiction is Graz; Austrian law applies.

This English-language version of the Conditions of Use of the iMooX platform is intended as a guide to the contents of the original German-language version. Although all due care has been used in the translation, it is not a certified legal translation and may not represent the original precisely in every detail. Readers are advised that only the German version is binding, under Austrian law.

I agree to the Benutzerrichtlinien Back to top ▲

Figure 3: Consent form



- **Step 4:** Enter the information for your user account.
  - Password: Please not the following rules to be able to create your password. The password must consist of the following characters:
    - At least **8 characters**
    - At least **1 digit(s)**
    - At least **1 lower case letter(s)**
    - At least **1 upper case letter(s)**
    - At least **1 special character(s)** such as as \*, -, or #



Log in with your credentials of your educational institution. You can find additional information about eduID [here](#).

Login with eduID

### New account

▼ Choose your username and password ▼ Collapse all

Username !

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 special character(s) such as as \*, -, or #

Password !

▼ More details

Email address !

Email (again) !

First name !

Surname !

City/town

Country

Create my new account Cancel

! Required

Fill out the form -  
read specifically  
the password  
requirements.

Click  
„Create my new account“

Figure 4: Fill out data for the user account.

- **Step 5:** Verify your email address. After creating your account, you will get an email on how to complete the registration.

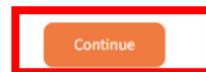
## iMooX

Home / Confirm your account

An email should have been sent to your address at [REDACTED]

It contains easy instructions to complete your registration.

If you continue to have difficulty, contact the site administrator.

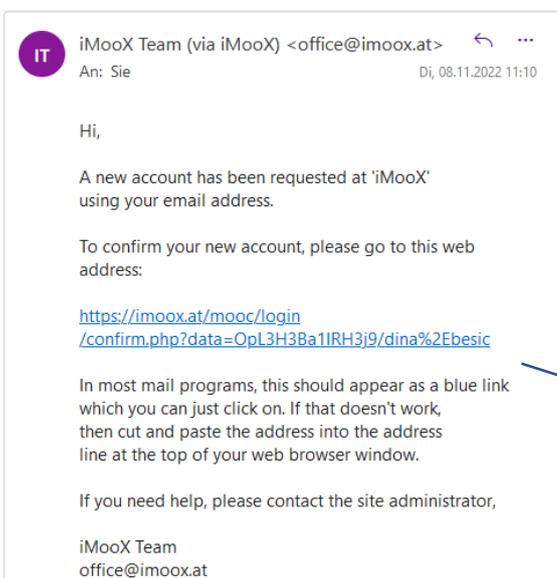


Click "Continue"

Figure 5: iMooX information regarding email

- You will find an email with further instructions in your inbox – please check also the spam folder. After following the link, you will be forwarded to a new window. Your registration is completed and you are logged in on the iMooX platform.

### iMooX: account confirmation



Read the instruction  
and click the link.

Figure 6: iMooX email account confirmation



- **Step 6:** After confirming your account (by clicking on the link provided within the email), you will be forwarded to the “Thanks” window. Click “continue” and agree or disagree to the newsletter

## iMooX

My courses / Your registration has been confirmed

Thanks, [REDACTED]  
Your registration has been confirmed

Continue

Click  
„Continue“

Figure 7: Thanks window

## Newsletter

Ich erkläre mich mit der Zusendung von E-Mails im Zusammenhang mit iMooX-Kursen ausdrücklich einverstanden. Ich kann diese Zustimmung jederzeit widerrufen.

I declare my agreement to receive emails related to iMooX courses. I am able to revoke this agreement at any time.

I agree to the Newsletter

No thanks, I decline Newsletter

Back to top ▲

Figure 8: Newsletter agreement/disagreement

Agree or disagree with the  
newsletter subscription

- **Step 7:** Search for the DigIn MOOC. Click the button “All courses”.

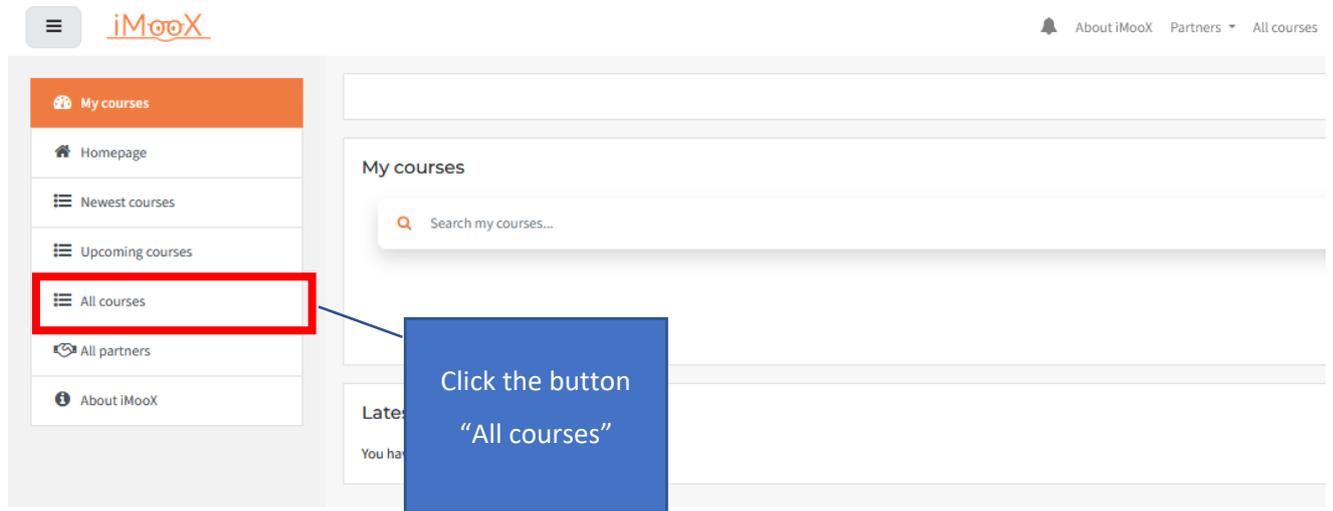
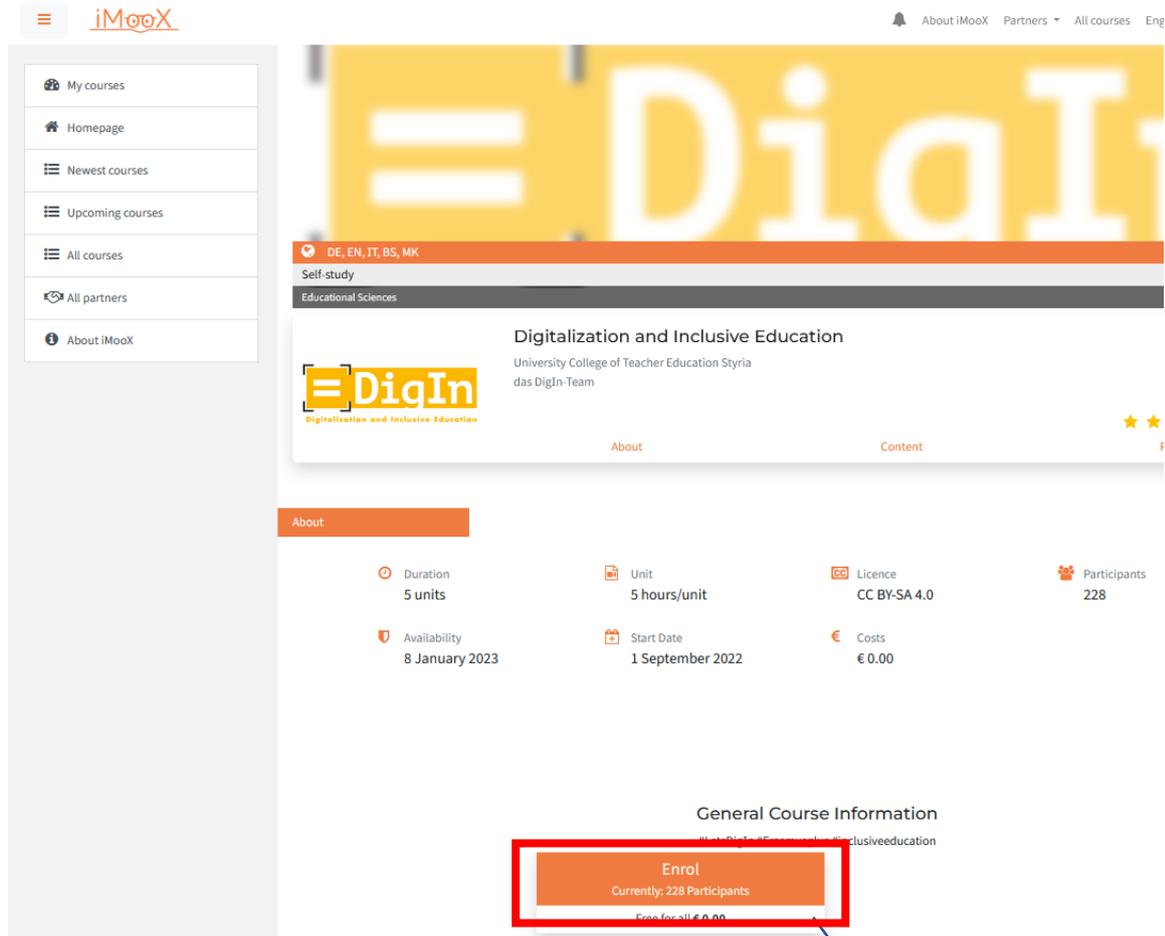


Figure 9: iMooX dashboard

- Search for the DigIn MOOC in the “search bar”

Figure 10: Searching for the DigIn MOOC

- Step 8: Enroll the DigIn MOOC



The screenshot shows the iMooX interface for the course 'Digitalization and Inclusive Education'. The course is categorized under 'Educational Sciences' and 'Self-study'. It is offered by the 'University College of Teacher Education Styria' and the 'DigIn-Team'. The course details are as follows:

Duration	Unit	Licence	Participants
5 units	5 hours/unit	CC BY-SA 4.0	228
Availability	Start Date	Costs	
8 January 2023	1 September 2022	€ 0.00	

The 'Enrol' button is highlighted with a red box, and a blue callout box points to it with the text 'Click "Enrol"'. Below the 'Enrol' button, it says 'Currently: 228 Participants' and 'Free for all € 0.00'. The course title 'Digitalization and Inclusive Education' is also visible in the header area.

Click "Enrol"

## The DigIn MOOC Dashboard

The DigIn MOOC dashboard is your main navigation page for the MOOC. Here you can select the unit you want to view or change the language. Take some time to get acquainted with the dashboard.

- On left side you will find a unit overview and other information.

The screenshot shows the iMooX dashboard for the course 'Digitalization and Inclusive Education'. The left sidebar contains a 'My course' section with a progress indicator (0% completed), a 'Course playlist' button, a 'Course description and trailer' button, a 'Forum' button, 'Announcements', and a list of units from Unit 1 to Unit 6. At the bottom of the sidebar are 'Additional resources' (Files) and a 'Certificate' button. The main content area shows the course title, a welcome message, and a video player. A language dropdown menu is set to 'English (en)'. Callout boxes provide the following information:

- Here you can follow your progress within the DigIn MOOC** (points to the 0% completed progress bar).
- The "Course playlist" allows you to view the DigIn MOOC videos on its YouTube Channel** (points to the 'Course playlist' button).
- To find out about the DigIn MOOC content, goals, previous knowledge, course procedure, certificate, and license please go to the "Course description and trailer"** (points to the 'Course description and trailer' button).
- Here you can choose the MOOC language: Bosnian/Croatian, German, English, Italian, and Macedonian.** (points to the language dropdown menu).
- By clicking on the button "Files" you can download all the DigIn MOOC files.** (points to the 'Files' button under 'Additional resources').

## Language Settings and Video Subtitles

- Each video is accompanied by subtitles and a transcript.
  - The language of the transcript can be changed by changing the language of the MOOC (see previous page with language information).
  - The subtitles need to be activated.
    - Click “Play”.
    - Click the “CC” button and choose the relevant language.

### Topic 1: Universal Design

This video contains:

- A short overview of the goals and topics of this unit
- An introduction to Universal Design with examples from everyday life.

Click “CC” button and choose  
the language

Enjoy the DigIn MOOC!

<https://www.digin-education.at/>